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Applicability: Regional Centers

PURPOSE:

To provide procedures for immunizations and screening of persons residing in the regional centers (in accordance with the accepted state and federal standards) for the control and prevention of communicable disease.

GENERAL:

Each person must have documentation of having received the appropriate vaccines for their age. If there is reason why a particular immunization has not been given, a written statement by a licensed physician is required.

ABBREVIATIONS/TERMS:

DT	diphtheria, tetanus vaccine
DTP	diphtheria, tetanus, pertussis vaccine
DTaP	diphtheria, tetanus, acellular pertussis vaccine
OPV	oral polio vaccine
IPV	inactivated polio virus vaccine
MMR	measles, mumps, rubella vaccine
Td	tetanus vaccine with a low concentration of diphtheria vaccine
Hib	haemophilus influenza b conjugate vaccine
HBV-	hepatitis B vaccine
Pneumovax	pneumococcal polysaccharide vaccine

Varivax	varicella zoster virus vaccine (chickenpox)
children	persons < 18years old
adults	persons ≥18 years old
VIS	Vaccine Information Statements
Prennar	pneumococcal vaccine for infants and toddlers

PROCEDURE :

I. Vaccination Information

A. Legal Requirements

1. As required under the National Childhood Vaccine Injury Act (42 U.S. C. 300aa-26), all health care providers in the United States who administer any vaccine containing diphtheria, tetanus, pertussis, measles, mumps, rubella, polio, hepatitis B, Haemophilus influenza type b (Hib), or varicella (chickenpox) vaccine shall, prior to administration of each dose of the vaccine, provide a copy of the most current relevant vaccine information materials that have been produced by the Centers for Disease Control and Prevention (CDC):
 - a. to the parent or legal representative of any child to whom the provider intends to administer such vaccine, and
 - b. to the parent or legal representative of any adult to whom the provider intends to administer such vaccine
2. The most up to date Vaccine Information Sheets (VIS) are available from the facility Infection Control Nurse
3. The materials shall be presented orally if necessary.
4. "Legal Representative" is defined as a parent or other individual who is qualified under State Law to consent to the immunization of a minor.

B. Record Keeping

1. Health care providers shall make a notation in the person's permanent medical record at the time the VIS is given indicating (1) the edition date of the VIS (2) the date these materials are provided to the legal representative and (3) to whom the VIS is provided
2. All health care providers administering these vaccines must record on the person's permanent immunization record the name, address, and title of the individual who administers the vaccine, the date of administration, the

manufacturer, lot number, and expiration date of the vaccine used. (see appendix A)

C. New Admissions

1. A review of the immunization history by healthcare personnel will determine what vaccines are needed. The necessary VIS will be given or mailed to the legal representative of the person to receive the vaccine by the Service Coordinator/QMRP.
2. Documentation that the vaccination information was provided and the date it was provided will be included on the immunization record by the healthcare personnel administering the vaccine.

D. Current Persons Residing at Regional Center

1. Prior to the annual review, each person's immunization record will be reviewed by the unit healthcare personnel in order to assess for needed vaccinations for that year.
2. At the time of the annual review, if not before, the legal representative will be given the required VIS prior to the anticipated vaccination date by the Service Coordinator/QMRP.
3. The provision of that information and who received it will be duly noted in the record by the Service Coordinator and on the immunization record by the medical personnel administering the vaccine.

II. Routine Childhood Immunization Schedule (will be sent out as updates occur to each nurse's station by the Infection Control Nurse)

III. Routine Adult Immunization Schedule (will be sent out as updates occur to each nurse's station by the Infection Control Nurse)

IV. Recent Recipients of Immune Globulins

- A. Parentally administered live virus vaccines will not be given to persons who have received immune globulin within the previous three (3) months because the desired immune response may be inhibited.
- B. If an immune globulin must be administered within 14 days after parental administration of a live virus vaccine, the vaccine will be administered again after three (3) months.

V. Administration of Vaccines

Prior to the administration of any vaccine, the package insert should be reviewed carefully. Certain vaccines have special handling and administration procedures that must be adhered to in order to not compromise the effectiveness of the vaccine.. See appendix B for rules of simultaneous administration of vaccines.

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Attachments:

- Attachment A [S.C. Department of Disabilities and Special Needs Immunization Record](#)
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- Attachment B - [Rules of Simultaneous Administration of Vaccines](#)